

[Funeral home logo]
[Funeral home address]

Body Transport Policy

All employees of [Funeral Home Name] _____ must adhere to the following Body Transport Policy as a condition of employment.

1. Personnel must follow all state and local regulations when serving as a driver or passenger in any vehicle used to transport a deceased body on behalf of the funeral home.
2. Bodies may be transported only in vehicles approved by funeral home management.
3. If the casket, urn or outer container is visible from the exterior of the vehicle, the container should be displayed in a manner that is respectful to the deceased.
4. No part of a body may be visible during loading, transporting or unloading.
5. In the event of a mechanical failure, accident or other circumstance requiring a stop, personnel should remain in the vehicle if safe to do so. If it is unsafe to remain in the vehicle, personnel should relocate to the nearest point of safety until assistance arrives. Personnel should notify the funeral home of the stop as soon as possible.

Local Transport (50 miles or less from the pickup location)

6. All personnel should remain in or near the vehicle from the time the deceased is placed in the vehicle until the time it is removed. This applies to first calls, transfers and processions.
7. Personnel will not make any stops before arriving at the specified destination.
8. Personnel will not stop to purchase or pick up food, beverages or items for personal or business reasons. This includes drive-through windows.
9. Personnel will perform mechanical and maintenance tasks, including fueling, prior to a body being placed in the vehicle.

Long-Distance Transport (More than 50 miles from the pickup location)

10. Restroom breaks should be taken only when refueling. Stops should be as brief as possible.
11. If possible, one person should remain in the vehicle during stops.
12. If no one is available to stay in the vehicle, lock the vehicle.

By signing this Body Transport Policy, you agree to adhere to the requirements stated above.

[Employee name]

[Date]

[Funeral home owner's name]

[Date]